

# Terms and Conditions

Employment Business name: **Locum Link Ltd**

Employment Business address: **26 Market Street, Lurgan, BT66 6AQ**

1. The service provided by Locum Link will be as an Employment Business and you will be employed under a contract of service.
2. There is no charge to you from us for the introduction of you to the client.
3. It is the responsibility of the Doctor to provide us with accurate, relevant documentation and/or information to enable us to provide our services.
4. You must have current registration with the General Medical Council (GMC) which will be valid throughout the period of your assignment, any changes to this status must be advised immediately to include suspension or dismissal by a Health Authority.
5. You are responsible for ensuring you have adequate professional indemnity insurance.
6. You are responsible for obtaining necessary work permits and to provide evidence of a minimum of one year's medical experience within the UK.
7. Locum Link will pay at the rate agreed for the assignment. Rates of pay may differ from one assignment to another and you will be notified in advance of the specific rate applicable for each assignment.
8. Your entire remuneration (and other payments due to you in the course of your work) will be paid by us on receipt of your signed timesheet. Payroll is processed every Friday morning.
9. Where you fail to submit a properly authenticated time sheet, Locum Link will conduct appropriate investigations which may lead to a delay in the payment due to you.
10. The Employment Business shall make no payments to you for hours not worked.
11. Locum Link, You or the client may terminate the assignment at any time without prior notice or liability unless your assignment is for a 3-month period or longer in which case you must give at least 10 clear working days' notice.
12. You are responsible for complying with the European Working Time Directive.
13. You are required to express consent for Locum Link to process all personal data necessary for the performance of this contract in accordance with The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679).
14. You are responsible for complying with the safety requirements that are in effect in any place of work.
15. These terms and conditions are in addition to any contractual arrangements in place and apply for each position offered and filled by Locum Link.

16. Locum Link reserves the right to change these terms and conditions.